# REDTEAM ®

A comprehensive overview of the
features of RedTeam Software

# ABOUT US

RedTeam provides a centralized and cloud-based project management and construction financials software platform built by people who know this business. From collaboration through accountability, RedTeam is a complete solution for commercial general contractors.

# Product

RedTeam® offers the most comprehensive commercial construction platform for the industry. RedTeam's customers can manage all aspects of their construction business, including business development, preconstruction, project management, scheduling, field management, and cost control. Project teams use RedTeam® to communicate and collaborate online by creating and sharing contract documents, posting updates, uploading photos, and monitoring performance.
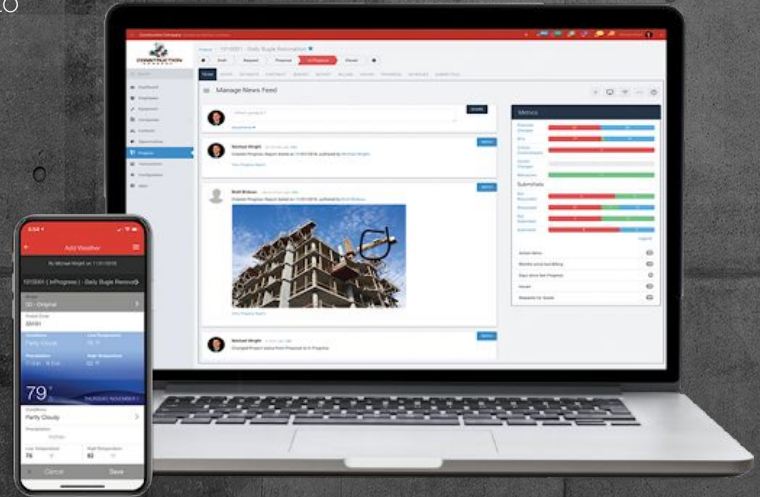
## Bookmarks

Business Development          Cost Control

Preconstruction                    Billing

Project Management            Field Management

Safety & Quality Metrics

# BUSINESS DEVELOPMENT

Track opportunities for projects, record all interactions with potential clients, and schedule event reminders in the calendar.

## CRM

Manage campaigns, opportunities, and interactions with key contacts to help you secure more work. Convert opportunities to projects when you're ready to prepare a bid. Use the calendar feature to schedule business development events (e.g., calls, meetings, and presentations).
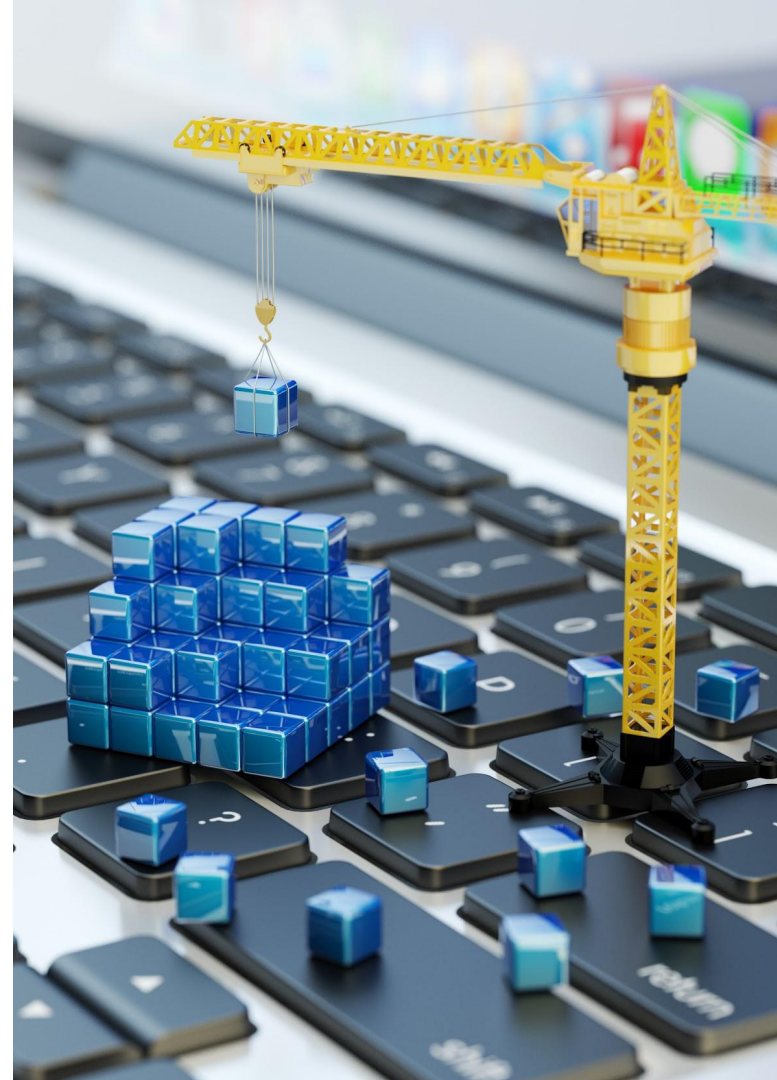
# PRECONSTRUCTION

Define the scope of your project by organizing contract documents, estimating costs, qualifying subcontractors, soliciting quotes, and selecting the best quotes to finalize pricing for your proposals.

## Bid Management

Manage the entire bid process by scheduling pre-bid and bid dates and times, documenting the scope of work, clarifications, exclusions, and final price and time for your proposals.

## Requests for Quotes

Manage the entire quote solicitation process by developing bid forms, selecting eligible bidders, sending RFQs, monitoring response analytics, and comparing quotes.

## Estimating

Select cost codes and assembles to build your cost estimating template, add supplemental markups for pass-through costs such as insurance or bond premiums, as well as pricing markups for overhead and fee.

## Subcontractor Pre-Qualification

Select vendors based on unique requirements for your projects, including distance from the job site, historical ratings, credentials, or any number of user-defined qualifications.

## Quote Comparison

Compare vendor quotes side-by-side with bid leveling adjustments and select the best quotes based on price, scope, and historical experience ratings.

## Solicitation Analytics

Manage solicitation response analytics to help maximize bid coverage and access metadata to verify receipts and views of your RFQs.

## Online PlanRoom

Accelerate collaboration with an online planroom. Maintain control with multiple access options, including a maximum-security setting. Share a variety of contract documents, including plans, specifications, requests for information, submittals, and periodic schedule updates.

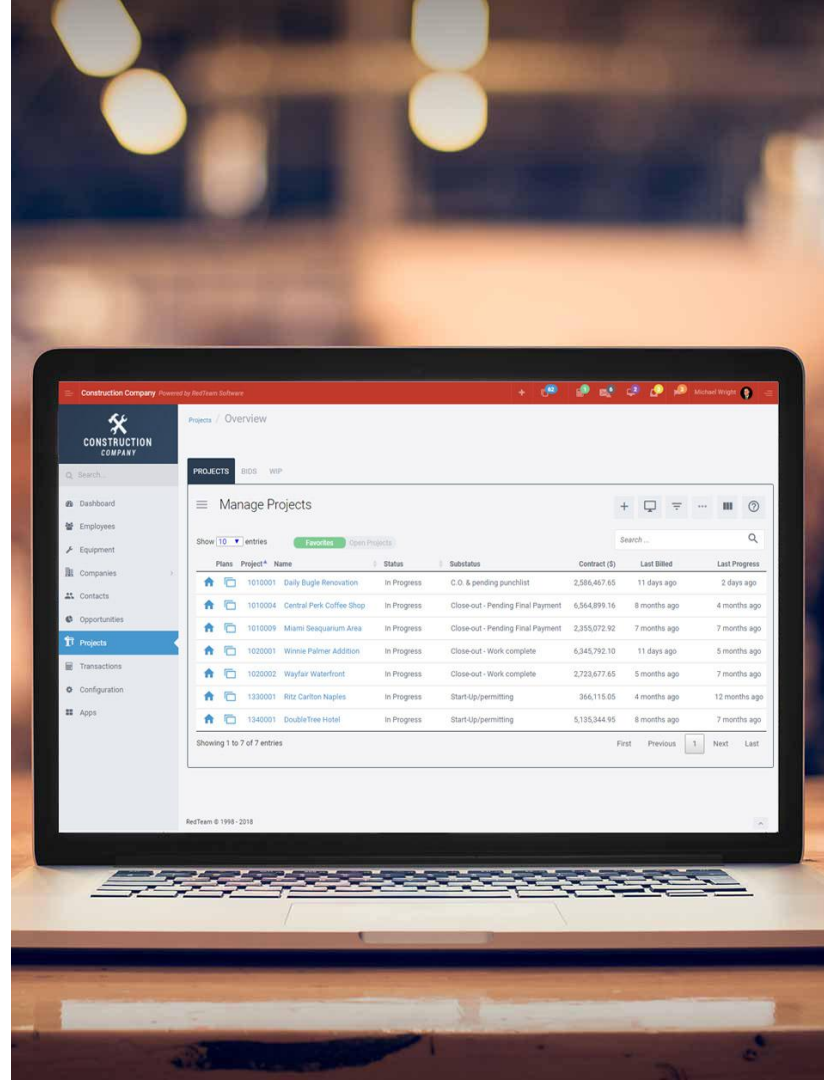# Project Management

Define the scope of your project by organizing contract documents, estimating costs, qualifying subcontractors, soliciting quotes, and selecting the best quotes to finalize pricing for your proposals.

## Drawing Management

Manage drawings over the life of each project, compare versions side-by-side, use markup tools to focus attention, and attach marked-up images to project correspondence (e.g., RFIs).

## OCR

Upload individual pages or split monolithic drawing files into separate pages. Use OCR to name your drawings in real-time or process large file sets in the background while you keep working.

## Addendums

Notify bidders or changes and additions to the plans and specifications by issuing addendums.

## Meeting Agendas and Minutes

Create meeting agendas from past meeting minutes, communicate agendas with calendar invites, then convert to meeting minutes with a census of attendees and discussion notes for all open issues.

## Milestones

Track milestones from your Gantt schedule to stay on track.

## Photos

All photos are uploaded from a desktop or mobile device so you can store and view them all in one place.

## Punch List, Safety, and Quality

You can organize punch items and send requests for correction to vendors. Generate QR codes to enable your team in the field to pull up the latest punch-list items by location and mark them completed.

Product

## RFI's

Requests information to both team members and non-team members through the desktop or mobile application. Generate an RFI log that tracks and adds the dates automatically.

## Schedule

The Gantt schedule will organize all of your tasks, phases, and milestones to help stay on track. Post this to your project planroom for third parties to stay up to date.

## Submittals

Track the entire workflow of requesting submittals from vendors to transmitting them for approval and relaying responses from architects, engineers, and owners back to those vendors. Manage submittal revisions and run a submittal log, which automatically tracks the relevant dates.

## Daily Reports

On-site photos, observations, weather, and subcontractors are managed with ease through the daily reports created in the FieldShare™ App.

## Document Control

All documents pertaining to the job are stored within each project. Create folders to stay better organized and use the project documents console to see all of the files.

## Spreadsheets

Import from Microsoft Excel or create your spreadsheets to be shared with your team.

# SAFETY & QUALITY METRICS

Define safety and quality criteria by customizing observation categories to communicate performance expectations and mitigate risk.

## Observations

Add any specific observations that you wish to track directly to your logs and create defined reports from your requested fields.

# COST CONTROL

RedTeam ensures complete cost control, starting with the buyout of the project to tracking payments to your vendors. The project budget will keep you on track at every stage.

## Lien Law Compliance

Upload and track lien law documents, including waivers and claims, which are automatically checked upon approving invoices for payment.

## Vendor Invoices

Enter vendor invoices for approval within your organization and automatically record the job cost against the project budget as they are approved.

## Insurance Compliance

Require insurance when creating your commitments, track it throughout the project, and see expired insurance credentials, so you can quickly notify your vendors and get their current information up to date.

## Routing for Approval

Route invoices to all levels of your organization based on your custom approval workflow.

## Manage Budget

Budgets are automatically updated in real-time as you buy out the project and approve invoices for payment. Keep track of your estimated cost at completion by updating dollars still at risk and adjusting budget line items as needed.

## Manage at Risk

Update the dollars still at risk in a project at any time to update the estimated cost at completion per line item in the budget.

## Employee Time & Expenses

With either the desktop or mobile application, you can easily track employee time and expenses. Images of receipts are attached to expenses as well as assigned credit cards for easy verification.

## Work in Progress (WIP)

Run a complete work-in-progress to view the overall progress of your company and immediately understand its financial health.

## Estimates at Completion

Real-time estimates at completion per project or as a report for all projects in progress.

# BILLING

Extensive billing options to satisfy your customers, such as progress against the schedule of values, cost plus, time, materials, and general commercial invoicing.

## Maintain Schedule of Values

Manage your schedule of values and make necessary updates so you can bill the customer accordingly.

## Customer Billing

Complete progress billing on AIA-style applications for payment or letter-style invoices. Manage cost plus billing to your customers when needed.

## T&M Sheets

Quickly record time and materials for work performed in the field on T&M sheets, and combine these into an invoice to bill your customer.

## AIA-Styled Contracts

Use pre-loaded G702/G703 AIA-styled contracts for customer compliance.

# FIELD MANAGEMENT

Easily use the FieldShare™ App to connect the jobsite to the office.

## Expenses

Take pictures of your receipts directly from your mobile application and mark whether it was paid by yourself or with the company credit card. This will assign them to the appropriate project if necessary.

## RFI's

Create RFI's from the jobsite and capture necessary pictures to collaborate when you're in a hurry.

## Time Tracking

Enter hours from the app with the indirect/direct labor category and assigned cost codes, and include the worker's comp code. Set labor authorizations to efficiently manage time spent on projects.

## Routing for Approval

Create progress reports from the app, including any personally defined observations, and use the chat to track any edits that are needed.

## Track Vendors Onsite

Select vendors that visit the jobsite, and track the number of hours worked as well as men on the job site. Include the task performed for more transparency.

## Field Photos

Photos can easily be captured from the field and automatically attached to your daily progress reports. Mark up photos by changing the orientation, cropping, drawing on them, and adding descriptions.

## Punch

Use assigned QR codes to quickly scan completed punches on the jobsite, and add any updates.

## Action Items

Assign tasks to users in and out of your organization and receive automatic email notifications once they are completed.

## Plans & Specs

View all updated versions of your plans and specs from the mobile application. Zoom in to share details and see any updates.

## Scan Location

QR codes are created and assigned to each punch location for easy completion.

## Schedule Updates

View the most recent schedule update from the application to see any changes.

## Address Book

Keep all contact info for any team members in the mobile app to quickly contact them from the jobsite.

## Project Profile

Review the project profile to see the weather and job site photos as well as the direct supervisor's information before heading to the jobsite.

## Chat with RedTeam

Quickly chat with us from within the application whenever you need help or have questions.

## Real-Time Weather

Weather is automatically pulled in to RedTeam based on the project's location.

## Observations

Define any observations that you wish to track from the jobsite. Create categories and sub-categories.

## Offline Capability

Work offline and never lose any information created in the mobile application.

# Integrations

Teams succeed by working together. Expect the same from your software.
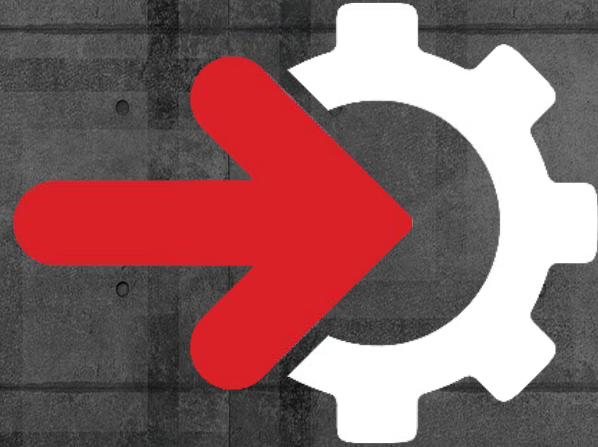
## Our Integrations

PlanGrid

DocuSign

Intuit Quickbooks Online

Autodesk BIM 360

Levelset

Sage 300 CRE

PlanGrid has become a leading provider of field productivity for construction firms. When linked with RedTeam, customers get a deeply integrated experience for their project management. This combination of best-in-class products makes it easy to knock down the barriers of the past. When you need to manage more than drawings and issues in the field, look to RedTeam to round out your toolset with contract management, cost control, RFI's, change orders, submittals, and more.

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Integrations

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RedTeam for QuickBooks Online provides contractors of any size with a robust project management software solution to effectively manage projects, both large and small, and to help break down communication barriers with stakeholders. Customers can now leverage the combination of the industry-leading QuickBooks accounting system with the construction industry's most comprehensive project management software and cost control product.

intuit quickbooks ®

RedTeam users can create a project in the Levelset software platform directly from RedTeam's construction project management software. Users can generate a lien waiver request routed to vendors ready to be signed. Once executed, lien waivers automatically load into the Levelset project and available for access anytime from RedTeam. Such functionality provides excellent data integrity and helps reduce the time spent tracking these critical documents. This integration effectively reduces the risk of lien claims and better protects all project stakeholders.

With the integration of DocuSign, RedTeam offers its users a seamless path to enter into a formal agreement without leaving RedTeam. You can execute a variety of documents with this integration:

- Vendor Commitments (subcontracts, PO's)

- Vendor Change Orders

- Customer Proposals

- Customer Change Proposals

- Customer Change Orders (AIA-style)

- Customer Billing

By connecting RedTeam's construction project management software to AutoDesk BIM 360, contractors can leverage the BIM 360 functionalities by publishing projects and project plans directly into BIM 360 Docs. This integration provides a robust solution for the field to collaborate on these plans and generate RFI or handle issues during the ordinary course of construction.

RedTeam may be connected to Sage 300 CRE to provide your construction teams with the very latest financial information for project management, streamline contracting and disbursement authorization workflows, and to eliminate duplicate work.

- System Initialization

- Project Setup

- Vendor Commitments

- Account Payable Transactions

- Job Costs

# Testimonials

Having grown up in this business too, we know first hand how a solid platform supports more than just your work. Our job is to help you succeed in every way.

Take a look at what our clients say about us.

> RedTeam offered the best of all worlds - a solution developed from an actual contractor's perspective, the most value in the market for the price, and the user friendly experience for field and office staff. Ultimately, with the solution RedTeam provides, it was a no-brainer for Jack Jennings & Sons, Inc. to invest in RedTeam to support the company's current size and anticipated growth.

### JEFF JENNINGS, PRESIDENT
Jack Jennings & Sons, Inc.

> If you are in construction, and you are not using RedTeam, you are losing a great deal of your time and your productivity in the day for both of your field and office staff. You are also losing the opportunity to have a differentiator from your competition and something that will swing deals to you.

### RICO PETRINI, PRESIDENT
Anthony & Sons General Contractors, Inc.

> Being able to access RedTeam from anywhere, the capability and smooth integration with Quickbooks, and the submittal and RFI tracking feature in your software made it clear that RedTeam was the right way to go.

### ADAM PFLUGER, OWNER
Pfluger Builders

> We switched to RedTeam and are very pleased. Corbett Construction is a general contractor approaching $20M in annual construction. From a low-pressure sales experience through a full-time, hands-on training/support, RedTeam has been wonderful to work with. They have a dedicated development team that works to integrate the project management side of the software to Quickbooks online for accounting purposes. The integration is immediate and seamless. Proposals and bids, project set-up, subcontractor buyouts, customer billing, change order management, submittals, vendor invoices, etc. - RedTeam covers it all. Reports are intuitive and thorough. We couldn't be happier!

### GREGG CORBETT, OWNER
Corbett Construction